OPERATING ENGINEERS CERTIFICATION PROGRAM CRANE CERTIFICATION PRE-REQUISITES

NOTE: FOR STUDY MATERIAL, TRAINING CLASSES, AND REFRESHER COURSES, ELIGIBLE MEMBERS MUST CONTACT THEIR RESPECTIVE LOCAL UNION'S TRAINING ORGANIZATION.

THE OPERATING ENGINEERS CERTIFICATION PROGRAM (OECP) <u>DOES NOT</u> OFFER, OR SUPPLY ANY TRAINING COURSES OR RESOURCE (STUDY) MATERIAL FOR ANY EXAMINATIONS.

<u>APPLYING FOR INITIAL CRANE OPERATOR CERTIFICATION:</u> MEMBERS WHO MEET THE ELIGIBILITY REQUIREMENTS LISTED BELOW MAY APPLY.

ELIGIBILITY:

Requirements for certification include the following:

- 1. Be a member in good standing with any Local Union of the International Union of Operating Engineers. (Dues must be "paid up" and not suspended or revoked).
- 2. Provide a copy, and maintain a valid U. S. Department of Transportation (DOT) Medical Card or a state issued Department of Motor Vehicles (DMV) Medical Card.
- Provide a copy of a Substance Abuse Test (drug screen) showing negative results (from a recognized Laboratory, within ninety (90) days of the original application date. (THIS CAN BE A FIVE (5) PANEL LAB EXAM, i.e. D.O.T. random)
- 4. Have one thousand (1000) hours of documented crane <u>related</u> <u>experience and/or training in the last five (5) years.</u> *Note: for tower cranes, five hundred (500) hours of this 1,000 hour requirement must be in documented and <u>verifiable</u> tower crane related experience and/or training.*
- 5. Pass the written examination(s), for either Mobile Cranes, Tower Cranes, or Overhead Cranes. Each examination consists of 75 multiple choice questions. Written exams are given primarily at facilities of the IUOE. Practical (hands on) examinations are given at once a member successfully passes the written examination. (You cannot take a practical exam until you successfully pass a written exam).

IN ORDER TO BE SCHEDULED FOR A WRITTEN EXAM A CANDIDATE MUST FIRST OBTAIN a "Crane Certification Package" from your IUOE Local Union or the OECP Certification Office.

The member should <u>completely read and understand the "Crane</u> <u>Operator Candidate Manual"</u>, then submit the required application and documents to the Certification Office for review.

All applications and required documents are to be either delivered or mailed to the OECP Certification Office, Whittier, California. <u>Faxes</u> <u>are not allowed</u>. Copies of documents are acceptable with the original signed application and original signed "Candidate Experience Form". <u>Incomplete applications will be returned to the member in their entirety for re-submission</u>.

The application and documents must be reviewed and accepted by the OECP Certification Office no later than one (1) week (five (5) working days) to be eligible for the next written exam. A letter of acceptance will be mailed or e-mailed to the member. The member <u>must</u> call the OECP Certification Office to schedule or confirm an exam date once they receive their e-mail and/or letter of acceptance.

If the candidate successfully passes the written exam with a total score of 70 percent or higher, they <u>must</u> call in to be scheduled for the next available practical (hands on) examination. Written exam scores expire after one (1) year. Practical examinations are scheduled at Operating Engineers training facilities or designated pre-arranged locations. Candidates will be advised of dates and times of available practical examinations. It is the responsibility of the member to call the OECP Certification Office for <u>all</u> exam dates and times.

Once the member completes the above requirements, a certification card for a period of five (5) years will be issued.

Recertification applications must be obtained from the OECP Certification Office by each individual member. Recertification should start at least one year prior to the expiration date of the certification.

The certification process can take up to a minimum of approximately one (1) month to complete.

MEMBERS ARE ENCOURAGED TO THOROUGHLY READ AND UNDERSTAND THE ENTIRE CRANE OPERATOR CANDIDATE MANUAL! <u>THE PROGRAM IS NATIONALLY ACCREDITED AND FED-OSHA RECOGNIZED.</u>